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Our mission: *inspire trust and enhance public health*

ED SAXON, PE,  
GENERAL MANAGER  
843.987.8040(o) | 843.263.1924(c)

## **REVISED AGENDA**

Regular Meeting of the Members of the Authority  
Thursday, 6/28/2018 8:00 am  
6 Snake Road, Okatie South Carolina  
Administration Building, Executive Board Room, 109B

- I. **CALL TO ORDER**  
(Telephonic Statement)
- II. **INVOCATION AND PLEDGE OF ALLEGIANCE**
- III. **APPROVAL OF MINUTES**  
Regular Meeting of 4/26/2018
- IV. **PUBLIC COMMENT**
- V. **COMMITTEE REPORTS**
  - A. Executive - *Donna Altman*
  - B. Capital Projects - *Michael Bell*
  - C. Finance - *Don Manson*
  - D. Personnel - *Jimmy Baker*
  - E. Information Technology Plan Ad Hoc - *Jerry Schulze*
- VI. **NEW BUSINESS**
  - A. Capital Improvement Program.
    - *Budget Adjustment/CIP Additions*
      1. CIP Update to the Approved FY18-FY20 CIP Plan:
        - Approval for New CIP Projects for FY19 and Budget Adjustments for FY19.  
(Memorandum dated May 7, 2018)
    - *Contract/Purchase Award*
      1. CIP-1630 PI Booster Pump Station-BRW Construction Group, Inc. LLC for \$370,615.
      2. TOPR Columbia Ave. Sewer Project – request for Funding.

DONNA L. ALTMAN  
CHAIR

JIMMY BAKER  
DAVID S. LOTT  
GERALD H. SCHULZE

MICHAEL L. BELL  
VICE CHAIR

LORRAINE BOND  
GREGORY A. PADGETT  
DR. WILLIAM SINGLETON

DONALD A. MANSON  
SECRETARY/TREASURER

BRANDY M. GRAY  
R. THAYER RIVERS, JR.

- B. Approval of the Revised Employee Handbook.
- C. Approval of the Cash & Investment Policy.
- D. Approval of the General Financial Policy.
- E. Resolution Approving the FY 18-22 Strategic Focus Plan.
- F. FY19 Budget Resolutions for Approval:
  - 1. Water & Wastewater Rates for Retail Customers for FY Ending June 30, 2019.
  - 2. Water Rates for Wholesale Customers for FY Ending June 30, 2019.
  - 3. Water & Wastewater Capital Contribution Fees for FY Ending June 30, 2019.
  - 4. Ancillary Charges for FY Ending June 30, 2019.
  - 5. Fiscal Year 2019 Operating Budget \$3.3M.
- G. Election of Board Officers to take effect July 1, 2018.
  - Recommendation from the Personnel Committee for a Proposed Slate of Officers for FY 2019:
    - 1. *Chair*
    - 2. *Vice-Chair*
    - 3. *Secretary/Treasurer*

**VII. GENERAL MANAGERS REPORT**

- Public Affairs Report – *Pamela Flasch*

**VIII. OLD BUSINESS**

A.

**IX. PUBLIC COMMENT**

**X. EXECUTIVE SESSION**

**A. To discuss negotiations and contractual issues surround the General Manager search, pursuant to SC Code Ann. Section 30-4-70(a)(1) and 30-4-70(a)(2).**

B. Receive legal advice, pursuant to SC Code Ann. Section 30-4-70(a)(2), regarding:

- ~~1. Denise Jones Litigation~~
- 2. Michael Boltin Litigation
- 3. Edge Litigation
- 4. Rondelle Warren Litigation
- 5. Maria Del Marin Riley Claim
- 6. O'Quinn Litigation**

**XI. RECONVENE**

*(Telephonic Statement)*

**XII. ADJOURNMENT<sup>i</sup>**

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<sup>i</sup> Next Scheduled Meeting Thursday, 7/26/2018 8:00 a.m.